



Pick my left pocket of its silver dime, but spare the right - it holds my golden time!
~Oliver Wendell Holmes

In an effort to save PIs time walking the campus to obtain internal signatures for proposal submission The Research Office will accept electronic signatures, scanned, emailed and faxed signed endorsement forms.

Here is how it works:-

PI signs electronically

PI obtains Department Head/Chair Signature (original or electronic)

PI forwards (email) to Dean's Office—Erica Grant for FASN

PI forwards (email) to RU Foundation—Jennifer Smith/School Development Office—**NON
FEDERAL/STATE/CITY ONLY**

Endorsement form is accompanied by proposal and budget.

**PI/Department responsible for sending complete form to the Research Office via email or fax
(preaward@andromeda.rutgers.edu) (fax = 1536)**

**CMBN faculty and all persons reporting to the Chancellor also send endorsement form to the Vice
Chancellor for Research (A.Gates) for signature.**