Tuition Remission Request for a PhD Student
Fully Supported by an Externally Funded Grant or Contract

Important information:
- The external grant must fully cover the student’s stipend, benefits, and fees
- The remission is limited to the in-state level of tuition in the respective school
- The student’s registration (number of credits) will be verified before the approval is granted
- The funds will be released after the add/drop date in a given semester
- The request for the tuition remission must be filed every semester

Please, complete form below and email to Ms. Lisa Conoberry at lisaj@newark.rutgers.edu

PhD Advisor:

Name:                                       RUID#
School:                                      Department:

Ph.D. Student:

Name:                                       Year in the Program (1st, 2nd, etc):
Semester (e.g. S 2018, etc):                 Number of credits (from 1 to 12):

Grant Award Information:

Award Title:

PI and co-PIs:

Award #:                                       Funding Agency or Sponsor:
Start Date:                                     End Date:                   Award Amount:

GL String for the External Grant Account:
Revenue GL string for journal transfer:

Signature of the PhD Advisor: ___________________________ Date: __________________

Signature of the PI (if different from above): ________________ Date: __________________

Signature of Dean of the School: ___________________________ Date: __________________

Any resulting publications and presentations should include the following acknowledgement: “Supplement funding for this project was provided by the Rutgers University – Newark Chancellor’s Research Office.”